



## **School Application & Admissions Information and Checklist 2009 – 2010 Academic Year**



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Thank you for your interest in Calvary Episcopal School/Calvary Episcopal College Preparatory. At Calvary we provide a learning environment for children to live, work, and play together in a friendly, nurturing Christian atmosphere. We strive to enrich the children's lives by offering a superior academic climate that fosters creativity, self-expression, natural curiosity, responsibility, sociability and physical well being. We encourage parental involvement and look forward to working with you.

**Malcolm Smith, Jr., Headmaster**

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### **Application Instructions**

In an effort to simplify the application process, you will find the required forms and information to complete in our enrollment packet or on our web site.

**Submit directly to Calvary Episcopal School/Calvary Episcopal College Preparatory:**

- Completed Application Form (The completed application will reserve a space in a class, but does not guarantee student admission.)**
- Non-refundable registration fee of \$200.00 (includes testing fee)**

### **Release/Request of Records**

**For First Grade through Twelfth Grade, request from student's current school:**

- Teacher/Administrator Recommendation Form(s)**  
An envelope addressed to Calvary Episcopal School/Calvary Episcopal College Preparatory is included for your convenience. This form must be mailed directly from the teacher(s)/administrator to Calvary. Submit a form from an administrator and one teacher when applying for grades 1-5. Submit a form from an English and Math teacher, and school administrator when applying for grades 6-12. **Please note: a parent's signature is required on the form before it is given to the teacher.**
- Transcript of Grades/Release of Records**  
Applicants for the second through twelfth grades are required to submit report cards/transcripts for the previous two years (including the most recent).
- Standardized Test Scores**  
Submit this information for the previous two years. This can include achievement testing and/or state administered exams.
- Admissions Exam/Interview (Grades K-12)**  
Students applying for admission are interviewed and are required to take an admissions test. They may be taken on one of the regularly scheduled administration dates, or scheduled individually. (PK students are interviewed and asked to participate in observation settings.)

The prompt completion of applications is encouraged. Classes fill very quickly and space is limited. Registration for all current students and their siblings will begin January 26, 2009. Registration for children of Episcopal Church members and current wait-listed students begins February 2, 2009. Open registration for the general public begins February 9, 2009. **Admission will be considered only after the applicant's file is complete.** If you have any questions, please call the school office at 281.342.3161.